

# **U.S. CENTER FOR SAFESPORT BOARD MEMBER DESCRIPTION**

## **TITLE**

Board Member

## **ACCOUNTABLE TO**

Chairperson of the Board

## **SUMMARY**

The U.S. Center for SafeSport is an independent 501c(3) non-profit organization focused on ending all forms of abuse in sport. We endeavor to make athlete well-being the centerpiece of the nation's sports culture through abuse prevention, education, and accountability.

The board will support the work of the U.S. Center for Safe Sport and provide mission-based leadership and strategic governance. While day-to-day operations are led by the center's chief executive officer (CEO), the Board-CEO relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific board member responsibilities include leadership, governance, and oversight.

## **DUTIES & RESPONSIBILITIES**

- Provide governance to a national non-profit organization with international implications
- Provide guidance and recommendations to the Center's core business functions
- When necessary, participate in task forces, committees, and/or other entities to address short and long-term issues
- Help identify partners to support long-term growth and sustainability
- Support the development of relationships with athletes, media, corporations, sports networks, and others within the Olympic & Paralympic Movement
- Serve as a trusted advisor to the CEO as she develops and implements the center's strategic plan
- Review outcomes and metrics created by the center for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics
- Approve the center's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Actively participate in the Center's fundraising activities by identifying and/or facilitating donor and partnership opportunities

- Contribute to an annual performance evaluation of the CEO
- Partner with the CEO and other board members to ensure that board resolutions are carried out
- Serve on at least one (1) committee or task force
- Represent the center to stakeholders, acting as an ambassador for the organization
- Ensuring the Center's commitment to a diverse Board and staff that reflects the communities the Organization serves

## COMMITMENT

- Serve a 3-year term (renewable up to 2 times)
- Annually attend at least 3 of 4 quarterly board meetings
- Serve on at least one committee
- Contribute financially

## BENEFITS

- Members of the Board of Directors serves as volunteers and are not entitled to receive compensation for service
- Be at the forefront of culture change within the Olympic & Paralympic Movement
- Expenses associated with board functions, such as travel and accommodations, will be covered by the Center
- Board members will be listed on the Center's website and annual report

## QUALIFICATIONS

- High degree of professional ethics and integrity.
- Sensitivity to and an understanding of the many experiences and expression of trauma caused by sexual violence and harassment
- Sports background preferred
- Prior board experience preferred

## COMPETENCIES, KNOWLEDGE, SKILLS, & ABILITIES

- Ability to communicate effectively with a variety of contacts, including senior executives, and business associates.
- Personal qualities of integrity, credibility, initiative, and a commitment to the Center's mission.
- Collaborative and flexible style.
- Thoughtful and deliberative decision making.

TO APPLY OR FOR ADDITIONAL INFORMATION

Email letter of interest and resume to [elizabeth.calkins@safesport.org](mailto:elizabeth.calkins@safesport.org)

*Pursuant to the Empowering Olympic, Paralympic, and Amateur Athletes Act of 2020 no applicant shall be considered within two (2) years of employment and/or board service of the USOPC or National Governing Body.*

*June 2023*