## STEPS FOR REPORTING ABUSE AND MISCONDUCT

MANDATORY REPORTING FOR: Individuals in the U.S. Olympic and Paralympic Movement

REVIEW APPLICABLE LEGAL / POLICY REQUIREMENTS



## **DETERMINE WHERE** TO REPORT



## **PREPARE INFORMATION**



## **MAKE THE** REPORT(S)



**FOLLOW OTHER ORGANIZATIONAL POLICIES** 

- Federal and state legal requirements
- · SafeSport Code and NGB requirements
- Other sport organization requirements (NCAA, sport league, etc.)
- Institution requirements (university, hospital, etc.)

Note:

Some requirements may overlap

- Law enforcement
- State agency (CPS, DFS, etc.)
- · U.S. Center for SafeSport
- NGB Sport organization
- · School or institution of higher education
- Workplace

Note:

You may need to report to more than one place

- Victim/survivor contact information
- Information told to you or what you observed. Do not ask questions to determine what happened. Do not assess truthfulness
- Information about alleged abuser
- Your contact information

- For situations involving child abuse or immediate danger, report to law enforcement first
- · Remember you may need to report to more than one place
- · Document the report by writing down the report number and the name and contact information of the person who took the report

Follow any additional policies your organization has about reporting or responding to abuse and misconduct





