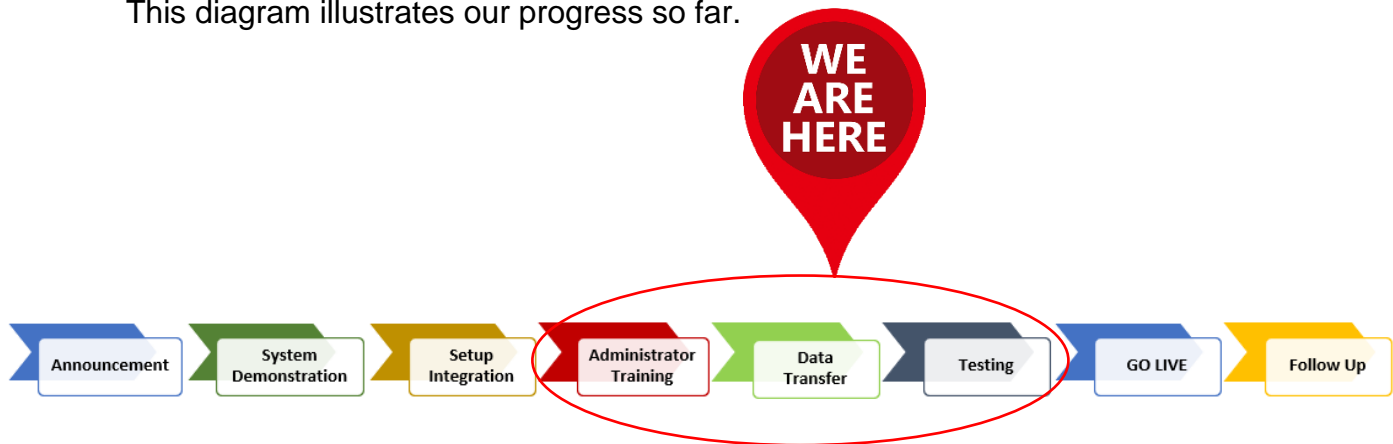Organization Partners,

As we approach your **November 18 go-live date for implementing Absorb**, our new Learning Management System, we have more updates and requested actions from you or your colleagues.
This diagram illustrates our progress so far.

Training:
If we have received your completed Administrator Access Request Form(s), thank you. These individuals have been assigned self-paced training modules (should take ~90 minutes) to complete by Tuesday, November 3. The modules will teach them to perform essential tasks in Absorb such as:

- User management
- Transcript and certificate verification/printing
- Reporting at user and organizational levels
- Audits

To access the training and learn which modules to take, click here. The training will not be available until your organization's Administrator Access Request Form has been submitted. After we receive this completed form (send to SafesportLMS@safesport.org), we will notify you when access has been activated.

Important Webinar
After these training modules have been completed, we will host a webinar on **Wednesday November 4th 9:30-11 AM MST** —register here—to train you and administrator colleagues further on system operations and enable you to ask questions unanswered in the self-paced modules. The webinar will be recorded for those unavailable during this time, and alternate sessions will be available upon request, generally every other week.

Data Transfer:
Existing member and course completion data for you and your members will be transferred from the sunsetting 77media platform to the Absorb platform. As a reminder, please ensure any member who has started a course has completed it by November 18, as data from partially completed courses will not transfer to Absorb.

Testing:
After administrator training and transfer of legacy data from 77media, we will orient you toward testing the new Absorb platform to verify that data is loaded correctly and legacy records are accurate. This **November 6-17 test period** is a great opportunity to become acquainted with the Absorb interface. This testing will be samples of data only, not your complete data set.
If you still have questions, view our Project FAQ or email SafesportLMS@safesport.org with questions not addressed there. Thank you for your attention to these next steps as we continue to serve you throughout this transition.

Sincerely,
The SafeSport Support Team