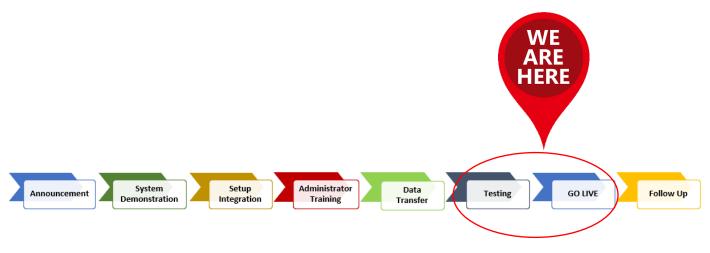


## Organization partner,

With just one week to go until your transition to Absorb for all U.S. Center for SafeSport trainings, we are in the final stages of the process. please note these important activities and timeframes:



**Site Validation:** We have loaded your members and historic records into Absorb for testing and validation before we go live. All administrators that have provided us an Administration Access Form (link) have been entered into the production site and sent a password reset link to their listed email address. Please have your administrator complete the following actions prior to going live in November 18<sup>th</sup>:

- Go to <u>Safesporttrained.org</u> to complete the setup of their administrator account by resetting their password using the provided link. **Please note:** This is a different site than the one used for administrator training. Email us at <u>SafeSportLMS@safesport.org</u> if they did not receive the link.
- Practice tasks as administrators in Absorb such as looking up user records and running reports
- Validate data transfer such as users and historic records
- · Provide feedback to us if there are any discrepancies
- If your administrator was unable to attend the training webinar, they can review the recording of that training <u>here.</u>





## November 18: Go-Live Day

Upon your formal Nov. 18 transition to Absorb, member access to the sunsetting 77Media platform will be deactivated, and all your training going forward will occur in Absorb. We at the Center will maintain 77media access for some time as a safety net for data before retiring it completely.

All your members, historic records, purchases, and enrollments should be in Absorb by the Go-Live date. Your administrators can support your members on the new platform starting Nov. 18—highlighting the importance of completing administrator training by then.

View our <u>Project FAQ</u> or email <u>SafesportLMS@safesport.org</u> with unanswered questions you might have. Thank you for your attention as we serve you throughout this transition.

Sincerely, The SafeSport Support Team



