



2022 EVENT AUDIT REPORT

AUDIT AND COMPLIANCE
DEPARTMENT

NGB/PSO NAME:

USA Table Tennis

EVENT AUDIT SITE:

Fort Worth Convention Center – Fort Worth, TX

EVENT AUDIT DATE:

July 2 – 7, 2022

BACKGROUND AND AUDIT PURPOSE

The U.S. Center for SafeSport (the Center) is committed to building a sport community in which individuals can work and learn together in an atmosphere free of emotional, physical, and sexual abuse and misconduct. Federal law 36 U.S.C. §220541 authorizes the Center to develop and enforce abuse prevention policies and procedures that the U.S. Olympic & Paralympic Committee and its National Governing Bodies (NGBs) and Paralympic Sports Organizations (PSOs) must implement.

In accordance with that law, the Center has been granted authority to complete regular and random audits of NGBs, PSOs, and the USOPC. The Center objectively evaluates adherence and level of compliance to the requirements set forth in the SafeSport Code and the Minor Athlete Abuse Prevention Policies (MAAPP).

AUDIT SCOPE

This 2022 audit is based on Event Audit Standards articulated in the Audit and Compliance Manual released by the Center on Jan. 11, 2022.

The audit covered the following areas:

- > EDUCATION AND TRAINING
- > COMMUNICATION AND REPORTING
- > QUALITY CONTROL

AUDIT METHODOLOGY

During the audit, the Center:

- Reviewed policies and procedures
- Evaluated processes
- Administered implementation fidelity testing
- Conducted on-site inspections
- Interviewed individuals at the event site

AUDIT SUMMARY

Based on the audit methodology, the Center made findings as to whether standards in Appendix A were met for Education and Training, Communication and Reporting, and Quality Control (applying scoring guidelines in Appendix B).

SCORING SUMMARY

STANDARD	SCORE
EDUCATION AND TRAINING	PARTIALLY IMPLEMENTED
COMMUNICATION AND REPORTING	PARTIALLY IMPLEMENTED
QUALITY CONTROL SYSTEM	IMPLEMENTED

REQUIREMENTS:

1. Organizations must provide to the Center a list of all individuals who will be at the event who are in a role that would require them to take SafeSport training (all staff, adult athletes with regular contact or authority over amateur athletes who are minors, coaches, referees/officials, volunteers, medical staff, contractors, etc.). The auditor will perform testing on this list to verify:
 - a. those at the event who should be SafeSport Trained are trained every 12 months
 - b. the list provided is inclusive of all individuals at the event who should be SafeSport Trained

SCORE:

Partially Implemented

RATIONALE:

Requirement No. 1(a) is partially implemented. Of the 51 individuals randomly selected for testing, 44 (86.27%) completed the Center’s training requirements prior to the event.

Requirement No. 1(b) is not satisfied. Of the 10 individuals randomly selected for testing, 5 (50.00%) were properly included on the list provided to the Center. USA Table Tennis (USATT) requires coaches to self-identify if their role has regular contact or authority over minor athletes. This prompts USATT’s process to check that the individuals have current SafeSport training. Some individuals were coaching matches without coaching credentials.

CORRECTIVE ACTIONS:

USA Table Tennis must create a protocol or update the self-identification process for all USA Table Tennis sanctioned events and competitions that ensures all participants at the event required to be SafeSport trained, including all coaches at the event, are confirmed to be trained prior to participation or are prevented from having regular contact or authority over minor athletes.

MANAGEMENT RESPONSE

RESPONSIBLE INDIVIDUAL: Mark Thompson

PROJECTED DEADLINE: October 31, 2022

CORRECTIVE PLAN:

USATT has submitted a proposed SafeSport Policy Update to include language within the self-identification process that “unless it is a parent or legal guardian coaching his or her own child, no person is permitted to serve as a coach for a minor-aged athlete unless that person is fully Safe Sport compliant.”

AUDIT AREA: **COMMUNICATION AND REPORTING**

REQUIREMENTS:

1. Organization or Event Director must provide direct communication (by either email or newsletter) sent to all participants, including day-of registrants, informing participants of the MAAPP requirements within 30 days prior to the event. Communication must also include protocol for reporting all concerns involving alleged or suspected sexual misconduct, physical misconduct, emotional misconduct, or violations of the MAAPP.
2. Provide the Organization's written protocol for communicating to all event participants within the Organization, Center-approved Education and Training Policy and Required Prevention Policies and reporting protocols for all concerns involving alleged sexual misconduct, physical misconduct, emotional misconduct, or violations of the MAAPP.

SCORE:

Partially Implemented

RATIONALE:

Requirement No. 1 is satisfied. USA Table Tennis provided communication by email on June 21, 2022, to all event participants which was within 30 days prior to the event. Communication to all event participants included directive to the MAAPP policies and information on how to report alleged violations of sexual, physical, and emotional misconduct. The reporting mechanism included a USA Table Tennis email address as well as link to reporting form.

Requirement No. 2 is partially satisfied. USA Table Tennis did not provide a written protocol for communicating their Center-approved Education and Training Policy, Required Prevention Policies (MAAPP) and reporting mechanism to all event participants. This protocol was only verbally communicated to the auditor at the event.

CORRECTIVE ACTIONS:

USA Table Tennis must create a written protocol for communicating their Center-approved Education and Training policy, Required Prevention Policies (MAAPP) and reporting mechanism to all event participants.

MANAGEMENT RESPONSE

RESPONSIBLE INDIVIDUAL: Mark Thompson

PROJECTED DEADLINE: October 31, 2022

CORRECTIVE PLAN:

USATT has submitted a proposed SafeSport Policy for a written protocol for communicating the Center-approved Education and Training policy, Required Prevention Policies (MAAPP) and reporting mechanism to all event participants.

AUDIT AREA: **QUALITY CONTROL SYSTEM**

REQUIREMENTS:

1. Organization must implement a Quality Control System to ensure that individuals on the Organizational Exclusion List are unable to participate in any event, program, activity, or competition authorized by, organized by, or under the auspices of the Organization. The Quality Control System also must ensure that individuals who are required to be but are not SafeSport Trained are either prevented from participating or are in a role that does not include regular contact with or authority over amateur athletes who are minors.
2. The Quality Control System must include the Organization's written implementation protocol—clear action steps to effectuate policies—pertaining to all participant registration and onsite check-in. This written protocol must include and address the following:
 - a. One-day/short-term memberships
 - b. Day-of participant registration (of athletes, volunteers, coaches, officials, etc.)
 - c. On-site registration/participation (of athletes, volunteers, coaches, officials, etc.)
 - d. Last-minute substitutions (of personnel such as referees, volunteers, etc.)
 - e. Oversight procedures by the Organization when their staff is not on-site at sanctioned events

SCORE:

Implemented

RATIONALE:

Requirement No. 1 is satisfied. USA Table Tennis (USATT) uses the term “Adults requiring training” within their Quality Control System to describe which individuals are in a role that requires SafeSport training. It is not clear what “Adults requiring training” means. This finding does not impact the score.

Requirement No. 2 (a) is satisfied. The USA Table Tennis Quality Control System (QCS) includes a protocol for event host staff to follow. In the event that short-term memberships are provided, individuals must be in SafeSport Compliance and be “vetted against” USA Table Tennis’ banned and suspended list. Any persons over the age of 18 who will be in a role having regular contact with or authority over minor athletes but do not have current SafeSport training will be prohibited from participating.

Requirement 2 (b-d) is not applicable. USA Table Tennis does not allow for day-of participant registration, on-site registration/participation, or last-minute substitutions regardless of role.

Requirement 2 (e) is satisfied. USA Table Tennis tasks Tournament Directors and Club Administrators with the responsibility for enforcing USA Table Tennis SafeSport policy. Additionally, USATT pulls all registration for the event. USATT staff performs monthly communication of the banned/suspended list as well as provide the Tournament Directors and Club Administrators with a weekly SafeSport Compliance list providing the status of all “excluded persons”.

AUDIT AREA: **QUALITY CONTROL SYSTEM**

CORRECTIVE ACTIONS:

Within USA Table Tennis' Quality Control System, they must update language to state more explicitly who is referenced when naming "Adults requiring training" as those who are requiring SafeSport training on an annual basis.

MANAGEMENT RESPONSE

RESPONSIBLE INDIVIDUAL: Mark Thompson

PROJECTED DEADLINE: October 31, 2022

CORRECTIVE PLAN:

USATT has submitted a proposed SafeSport Policy update to the Quality Control System to include a clear definition of what individuals are considered "Adult Participants" requiring training.

1. EDUCATION AND TRAINING

Organization must provide to the Center a list of all individuals who will be at the event who are in a role that would require them to take SafeSport training (all staff, adult athletes with regular contact or authority over amateur athletes who are minors, coaches, referees/officials, volunteers, medical staff, contractors, etc.).

The auditor will perform testing on this list to verify:

- a. those at the event who should be SafeSport Trained are trained every 12 months
- b. the list provided is inclusive of all individuals at the event who should be SafeSport Trained

2. COMMUNICATION AND REPORTING

1. Organization or Event Director must provide direct communication (by either email or newsletter) sent to all participants, including day-of registrants, informing participants of the MAAPP requirements within 30 days prior to the event. Communication must also include protocol for reporting all concerns involving alleged or suspected sexual misconduct, physical misconduct, emotional misconduct, or violations of the MAAPP.
2. Provide the Organization's written protocol for communicating, to all event participants within the Organization, Center-approved Education and Training Policy and Required Prevention Policies and reporting protocols for all concerns involving alleged sexual misconduct, physical misconduct, emotional misconduct, or violations of the MAAPP.

3. QUALITY CONTROL SYSTEM

1. Organization must implement a Quality Control System to ensure that individuals on the Organizational Exclusion List are unable to participate in any event, program, activity, or competition authorized by, organized by, or under the auspices of the Organization. The Quality Control System also must ensure that individuals who are required to be but are not SafeSport Trained are either prevented from participating or are in a role that does not include regular contact or authority over amateur athletes who are minors.
2. The Quality Control System must include the Organization's written implementation protocol—clear action steps to effectuate policies—pertaining to all participant registration and onsite check-in. This written protocol must include and address the following:
 - a. One-day/short-term memberships
 - b. Day-of participant registration (of athletes, volunteers, coaches, officials, etc.)
 - c. On-site registration/participation (of athletes, volunteers, coaches, officials, etc.)
 - d. Last-minute substitutions (of personnel such as referees, volunteers, etc.)
 - e. Oversight procedures by the Organization when their staff is not on-site at sanctioned events

NOT IMPLEMENTED

A finding of this type indicates a minimal reduction in risk to Minor Athletes and reveals what is determined to be a poor environment of safety and well-being for Minor Athletes. This can result from, but is not limited to, the following:

- Complete absence of policies and/or relevant and supporting documentation where required
- Complete absence of communication to Adult Participants regarding specific policy/requirements
- Complete absence of reporting and oversight structure for Required Prevention Policy violations
- Less than 70% compliance on Education & Training requirements

PARTIALLY IMPLEMENTED

A finding of this type indicates a moderate reduction in risk to Minor Athletes and reveals what is determined to be a limited environment of safety and well-being for Minor Athletes. This can result from, but is not limited to, the following:

- Presence of policies but missing relevant and supporting documentation
- Presence of policies that do not meet the mandatory minimum requirements of the MAAPP
- Not adequately or consistently providing communication to Adult Participants regarding policy/requirements
- Lack of an adequate reporting and oversight structure for Required Prevention Policy violations.
- Above 70% and below 90% compliance on Education & Training requirements

IMPLEMENTED

A finding of this type indicates a significant reduction in risk to Minor Athletes and reveals what is determined to be a satisfactory environment of safety and well-being for Minor Athletes. This can result from, but is not limited to, the following:

- Presence of policies and all relevant and supporting documentation provided where required
- Adequate and consistent communication to Adult Participants
- Adequate reporting and oversight structure for Required Prevention Policy violations
- 90% or higher compliance on Education & Training requirements