

U.S. Center for SafeSport Board of Directors (“Board”)
June 24, 2022
Meeting Minutes
Time: 2:30pm MST

In Attendance: Jessica Herrera-Flanigan (Board Chair), Pat Harned, Megan Ryther, Pam Wheeler, Connie Smotek, Kimberly Fields, April Holmes, Autumn Ascano, Angelo Giardino, , Chicka Elloy, Ju’Riese Colon, Jen Cope, Heather O’Brien, Fred Roselli, Elizabeth Calkins, Hannah Hinton, Jon Fish (virtual),

Special Guests: Craig Bradley, Matt Cenedella, Kevin Flaherty, Stu Stoller (virtual)

Opening

Ms. Herrera-Flanigan opened the meeting and welcomed the group at 2:39pm MST.

Ms. Colon completed the roll call and reviewed the agenda for the day.

Consent agenda items were presented to include March 2022 minutes and the CEO report.

A **motion** was made by Ms. Ryther and seconded by Ms. Wheeler to approve the consent agenda. The **motion** passed unanimously.

Quorum

Attending Board Members constituted a quorum of the Board under U.S. Center for SafeSport bylaws.

Discussion: Audit Committee Report

Mr. Fish provided an overview of the financial statements and led a discussion around the single audit report findings.

Ms. Cope further discussed the findings and the corrective action plan.

The Board thanked and recognized the contributions of Ms. Cope during her tenure at the Center.

Ms. Cope presented an updated Approval Matrix for board discussion and approval.

A **motion** was made by Ms. Ryther and seconded by Mr. Giardino to approve the updated approval matrix. The **motion** passed unanimously.

Action Items: None

Discussion: Finance Committee Report

Ms. Cope gave a high-level review of the Finance Committee report including an update on the LMS migration, staffing updates, and federal grant revenue. Ms. Cope discussed the increased spending on external investigations and requested board approval for the out-of-budget spend.

A **motion** was made by Ms. Ryther and seconded by Ms. Fields to approve an overage for external investigators of up to \$500K over the original \$500K budget for external investigators. The Center will provide monthly updates to the Board for the spend related to this specific budget item, with plans to review the status in September. The **motion** passed unanimously.

Action Items: The Finance Committee will monitor the expenses and will notify the board should additional funds or approvals be needed.

Mr. Fish left the meeting at 3:33pm MT.

Discussion: Audit & Compliance Deep Dive

Ms. Hinton provided a detailed overview of the audit process and the learnings since the inception of the program.

Mr. Roselli, Ms. Cope, Ms. Hinton, and Ms. Calkins left the meeting at 4:00pm MT.

Discussion: Executive Session

The Board entered executive session at 4:10pm MT

A **motion** was made by Mr. Giardino and seconded by Ms. Smotek to adjourn the meeting. Motion passed unanimously.

Meeting Adjourned at 5:00pm MST.

U.S. Center for SafeSport Board of Directors (“Board”)
June 25, 2022
Meeting Minutes
Time: 9:30am MST

In Attendance: Jessica Herrera-Flanigan (Board Chair), Pat Harned, Pam Wheeler, Connie Smotek, Kimberly Fields, April Holmes, Autumn Ascano, Angelo Giardino, Chicka Elloy, Ju’Riese Colon, Jen Cope, Heather O’Brien, Bobby Click, Fred Roselli, Elizabeth Calkins, Jon Fish (virtual)

Special Guests: Craig Bradley, Matt Cenedella, Kevin Flaherty, Scott Rochelle

Opening

Ms. Herrera-Flanigan opened the meeting and welcomed the group at 9:33am MST.

Ms. Colon completed the roll call and reviewed the agenda for the day.

Quorum

Attending Board Members constituted a quorum of the Board under U.S. Center for SafeSport bylaws.

Discussion: Response & Resolution Deep Dive

Mr. Click provided an in-depth overview of the Response and Resolution process, data, and learnings since the inception of the organization.

Action Items: None

Discussion: Legal Deep Dive

Ms. O’Brien gave an in-depth review of the work led, and conducted, by the Legal Team.

Action Items: None

Mr. Bradley left the meeting at 11:50am MT.

Ms. Herrera-Flanigan left the meeting at 12:10pm MT.

Mr. Fish left the meeting at 12:37pm MT.

The meeting went on lunch break at 12:37pm MT.

The meeting resumed at 1:20pm MT.

Discussion: Gap Analysis Feedback

Mr. Roselli discussed the gap analysis report and results as it relates to industry, functional experience, and board competencies.

Action Items: None

A **motion** was made by Mr. Giardino and seconded by Ms. Smotek to adjourn the meeting. Motion passed unanimously.

Meeting Adjourned at 2:33pm MT.

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