

U.S. Center for SafeSport Board of Directors (“Board”)  
December 9, 2022  
Meeting Minutes  
Time: 9:00am MST

**In Attendance:** Jessica Herrera-Flanigan (Board Chair, virtual), Pat Harned (virtual), Pam Wheeler (virtual), Connie Smotek (virtual), Kimberly Fields (virtual), April Holmes (virtual), Autumn Ascano (in person), Chicka Elloy (in person), Julie Novak (virtual), Ju’Riese Colon (in person), Heath Phillips (in person), Monica Burgeson (in person), Elizabeth Calkins (in person), Hannah Hinton (in person), Bobby Click (in person), Jon Fish (virtual), Hilary Nemchik (virtual), Martha VanGelder (in person).

Special Guests: Sarah Hirshland (USOPC CEO, in person), Joe Zonies (virtual)

## **Opening**

Ms. Herrera-Flanigan opened the meeting and welcomed the group at 9:03am MST.

Ms. Colon completed the roll call and reviewed the agenda for the day.

Consent agenda items were presented to include September 2022 minutes and the CEO report.

A **motion** was made by Ms. Smotek and seconded by Ms. Ascano to approve the consent agenda. The **motion** passed unanimously.

## **Quorum**

Attending Board Members constituted a quorum of the Board under U.S. Center for SafeSport bylaws.

## **Discussion:**

### **Discussion: Nominating & Governance, Board Nominations**

Ms. Novak reviewed the Board and Committee chair nominations.

#### **Board Chair:**

Ms. Herrera-Flanigan nominated for the Board Chair. A **Motion** was made by Ms. Smotek and seconded by Ms. Fields. **Motion** passed unanimously.

#### **Board Vice Chair:**

Ms. Holmes nominated for the Board Vice Chair. A **Motion** was made by Ms. Smotek and seconded by Ms. Fields. **Motion** passed unanimously.

**Board Member:**

Mr. Kevin Flaherty nominated for the Board seat. A **Motion** was made by Ms. Fields and seconded by Ms. Smotek. **Motion** passed unanimously.

**Board Treasurer:**

Mr. Flaherty nominated for the Board Treasurer. A **Motion** was made by Ms. Fields and seconded by Ms. Smotek. **Motion** passed unanimously.

**Finance Committee Chair:**

Mr. Flaherty nominated for the Finance Committee Chair. A **Motion** was made by Ms. Fields and seconded by Ms. Smotek. **Motion** passed unanimously.

**Board Secretary:**

Ms. Ascano nominated for the Board Secretary. A **Motion** was made by Ms. Smotek and seconded by Mr. Elloy. **Motion** passed unanimously.

**Audit Committee Chair:**

Mr. Matt Cenedella nominated for the Audit Committee Chair. A **Motion** was made by Ms. Smotek and seconded by Ms. Fields. **Motion** passed unanimously.

**Board Member:**

Mr. Elloy nominated for the Board seat. A **Motion** was made by Ms. Smotek and seconded by Ms. Holmes. **Motion** passed unanimously.

**Nominating and Governance Committee Chair:**

Mr. Elloy nominated for the Nominating & Governance Committee Chair. A **Motion** was made by Ms. Smotek and seconded by Ms. Holmes. **Motion** passed unanimously.

**Board Athlete Director:**

Mr. Blaine Scully nominated for Athlete Director. A **Motion** was made by Ms. Smotek and seconded by Ms. Holmes to decline his nomination. **Motion** passed unanimously.

**Committee Composition:****Audit Committee:**

Ms. Ascano nominated for the Audit Committee. A **Motion** was made by Mr. Elloy and seconded by Ms. Smotek. **Motion** passed unanimously.

Ms. Harned nominated for the Audit Committee. A **Motion** was made by Ms. Smotek and seconded by Ms. Ascano. **Motion** passed unanimously.

Mr. Cenedella nominated for the Audit Committee. A **Motion** was made by Ms. Smotek and seconded by Ms. Holmes. **Motion** passed unanimously.

Mr. Stuart Stoller nominated for the Audit Committee. A **Motion** was made by Ms. Smotek and seconded by Ms. Holmes. **Motion** passed unanimously.

#### **Finance Committee:**

Ms. Smotek, Ms. Fields and Mr. Bradley nominated for the Finance Committee. A **Motion** was made by Ms. Herrera-Flanigan and seconded by Ms. Holmes. **Motion** passed unanimously.

#### **Nominating & Governance Committee:**

Ms. Novak, Ms. Wheeler, Ms. Shakira Henderson, Mr. Scott Rochelle and Mr. Elloy nominated for the Nominating & Governance Committee. A **Motion** was made by Ms. Fields and seconded by Ms. Smotek. **Motion** passed unanimously.

#### **Discussion: USOPC Presentation**

Ms. Sarah Hirshland joined the meeting at 9:20am MT

Ms. Hirshland gave an update on the recent restructure within Athlete Services, their focus on supporting athletes throughout their careers, the upcoming Olympic and Paralympic Games, and community and spectator engagement. She also discussed LA28, the 2030 Games, the Olympic Commission, and shared that they would soon release a position statement on gender participation within sport.

Pam Wheeler joined the meeting at 9:45am MT.

Sarah Hirshland left the meeting at 10:10am MT.

#### **Discussion: Finance Committee Report**

Ms. Burgeson gave a high-level review of the Finance Committee report including the quarterly financials, OIG audit and the operating budget.

A **motion** was made by Ms. Fields and seconded by Ms. Hererra-Flanigan to approve the operating budget for 2023. The **motion** passed unanimously.

*Action Items: None*

#### **Discussion: Strategic Planning**

Ms. Colon gave a high-level review of the strategic plan accomplishments and the strategic plan for the next three years.

*Action Items: None*

#### **Discussion: Marketing and Fundraising Update**

Ms. VanGelder discussed the evolution of the Center's education and marketing efforts and the plan forward.

Ms. Colon provided an overview of the fundraising strategy.

*Action Items: None*

**Discussion: Executive Session**

The Board entered executive session at 12:30pm MT

Executive Session ended at 1:06pm MT.

Mr. Zonies left the meeting at 1:06pm MT.

**Discussion: Audit Committee Report**

Mr. Fish joined the meeting at 1:07pm MT.

Mr. Fish led a discussion around the OIG audit report findings and the next years timeline of audits with Plante Moran.

Mr. Fish left the meeting at 1:16pm MT.

*Action Items: None*

Meeting Adjourned at 1:53 pm MST.