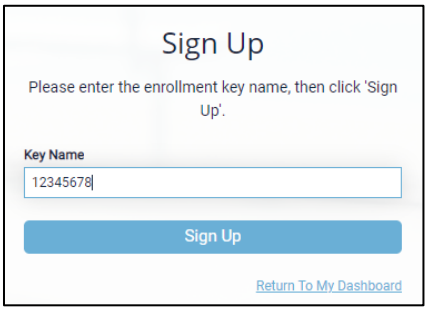
USING AN ENROLLMENT KEY TO ACCESS COURSES

1. Access the SafeSport Trained website: https://safesporttrained.org
2. At the bottom right select Enrollment Key.

3. The Sign Up page displays. Enter the enrollment key, then select the **Sign Up** button.



4. You are prompted to sign up. Enter the required information needed as well as any optional information you want to include.
5. Locate the course by selecting either **My Courses** or **Catalog** on the Home screen after signing up.

ACCESSING AND TAKING A COURSE

1. Select **My Courses**.

2. Your courses display. To start the course select the **Start** button.

3. The Course Content page displays. Select the **Start** button at the right.

4. Upon completion of the course the Start button changes to **Completed**.
   Note: If you need to pause the course and come back later it will show a Resume button.